



TRAFFORD COUNCIL

AGENDA PAPERS FOR EMPLOYMENT COMMITTEE

Date: Monday, 29 June 2020

Time: 4.00 p.m.

Place: Virtual Meeting

The meeting will be streamed live at

<https://www.youtube.com/channel/UCjwbIOW5x0NSe38sgFU8bKg>

A G E N D A	PART I	Pages
1. ATTENDANCES		
To note attendances, including Officers and any apologies for absence.		
2. MINUTES		To Follow
To receive and if so determined, to approve as a correct record the Minutes of the meeting held on 2 March 2020.		
3. URGENT BUSINESS (IF ANY)		
Any other item or items which, by reason of special circumstances (to be specified), the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.		
4. QUESTIONS FROM THE PUBLIC		
A maximum of 15 minutes will be allocated to public questions submitted in writing to Democratic Services (democratic.services@trafford.gov.uk) by 4 p.m. on the working day prior to the meeting. Questions must be relevant to items appearing on the agenda and will be submitted in the order in which they were received.		
5. HR SERVICE - WORKFORCE UPDATE		1 - 16
To receive a presentation from the Corporate Director of People.		

6. **WORKFORCE UPDATE COVID-19 RELATED ABSENCE** 17 - 24
To receive a report from the Corporate Director of People.
7. **HR POLICIES**
- (a) **PARENTAL BEREAVEMENT POLICY** (Pages 25 - 34) 25 - 34
To receive a report from the Corporate Director of People.
- (b) **OVERPAYMENTS POLICY** (Pages 35 - 44) 35 - 44
To receive a report from the Corporate Director of People.
8. **RECOVERY PLAN** 45 - 52
To receive a presentation from the Corporate Director of People.
9. **QUARTERLY REPORT ON EXEMPTIONS TO THE SICKNESS POLICY** Verbal Report
To consider a verbal report of the Corporate Director of People.

SARA TODD
Chief Executive

Membership of the Committee

Councillors J. Bennett (Chair), A.M. Whyte (Vice-Chair), D. Acton, A. Akinola, M. Cordingley, J. Holden, B. Rigby and R. Thompson.

Further Information

For help, advice and information about this meeting please contact:

Alexander Murray, Governance Officer
Tel: 0161 912 4250
Email: alexander.murray@trafford.gov.uk

This agenda was issued on **Friday, 19 June 2020** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH

WEBCASTING

This meeting will be filmed for live and / or subsequent broadcast on the Council's website and / or YouTube channel

<https://www.youtube.com/channel/UCjwbIOW5x0NSe38sgFU8bKg>

The whole of the meeting will be filmed, except where there are confidential or exempt items.

Employment Committee - Monday, 29 June 2020

If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the body of the Committee Room you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured or if you have any queries regarding webcasting of meetings, please contact the Democratic Services Officer on the above contact number or email democratic.services@trafford.gov.uk

Members of the public may also film or record this meeting. Any person wishing to photograph, film or audio-record a public meeting is requested to inform Democratic Services in order that necessary arrangements can be made for the meeting. Please contact the Democratic Services Officer 48 hours in advance of the meeting if you intend to do this or have any other queries.